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**Subject:** RE: DIRECTIVE FOR THE HONOURABLE MADAM ACCTING JUSTICE LUKHAIMANE FROM 14-18 FEBRUARY 2022  
**Attachments:** Directive Unopposed Motions - Term 1 2022 14-18 feb 2022.docx

Dear all,

**KINDLY TAKE NOTE OF THE ABOVE DIRECTIVE. ALL DOCUMENTS SHOULD BE UPLOADED ON CASELINES TO ELIMINATE DUPLICATION.**

The following matters will be heard virtually: 51, 53, 61, 66, 67 and 68. Only those who are involved in these matters will receive the link for Ms Teams.

The rest will be finalised on paper, provided that whatever has been requested on CaseLines has been submitted.

Kind regards,

Montsheng Khokhotho  
Judges Secretary  
012 492 7626

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**HIGH COURT OF SOUTH AFRICA  
GAUTENG DIVISION**

**Term 1 2022**

**NOTICE REGARDING IMPLEMENTATION OF THE JUDGE PRESIDENT'S  
DIRECTIVES FOR THE UNOPPOSED MOTION COURT BEFORE ACTING  
JUDGE LUKHAIMANE**

1. With the exception of Rule 46A applications and return dates of rule *nisi* applications, applications shall mostly be adjudicated "on paper only" (i.e. without an oral hearing) unless there is a written request for an oral hearing which has to be necessary, in which event reasons for the necessity must be stated for consideration by the court, or the judge requests an oral hearing. Matters to be heard on MS Teams will be heard at 10h00. An email will also be sent confirming which matters will be heard on MS Teams and which ones on paper only. Also ensure that you check CaseLines at least two days before the matter is heard for any instructions.

2. A complete practice note, stating the nature of the application for the date on which the application is on the roll, should be filed at least one full day prior to the hearing, setting out at least the following:

2.1 Was the matter previously postponed? If so, what was the reason for the postponement;

2.2 If the papers consist of more than just the application concerned, (for instance previous applications or pleadings not relevant to the application) the application must be properly identified by reference to the page number to avoid a search for it;

2.3 The return of service relevant to the date of hearing must be identified by reference to the page number;

2.4 If service by the Sheriff was not necessary, the reason for that must be stated. The other form of service must then be identified by reference to the page number;

2.5 If personal service is necessary, (for instance in sequestration applications) it must be stated and if this requirement was not complied with, reasons must be provided;

2.6 Where certain practice or legal requirements have to be complied with (for instance in Rule 45A applications) compliance with those requirements must be clearly stated and identified in the papers by reference to the page number(s) and par;

2.7 If any Regulation (relating to Covid-19 or not) or Statute is applicable it must be stated and compliance therewith be identified in the papers by reference to the page number and paragraph;

2.8 If there is a problem with the application, it must be clearly identified. If there is no problem, **it must be stated that the papers are in order;**

2.9 Name and contact details of counsel (tel. nr and email address) must be stated.

3. If there is any other information to be considered by the court, it may also be stated in the practice note.

4. Failure to file a practice note **in compliance with this Notice, dealing with each of the paragraphs above separately**, may result in the application being struck off the roll.

5. A proper and complete **Draft Order (using MS Word enabling variation thereof)** must be e-mailed and uploaded for the court to consider.

6. Filing must be done by email to Ms M Khokhotho (mkhokhotho@judiciary.org.za) **AND** uploaded to CaseLines in clearly demarcated sections.

**MA LUKHAIMANE**

**ACTING JUDGE OF THE HIGH COURT**